

**TOWN OF CAROLINA SHORES  
BOARD OF COMMISSIONERS  
MINUTES  
June 5, 2007**

Mayor Mann called the June 5, 2007, Board of Commissioners meeting to order at 3:00 p.m. The Pledge of Allegiance was recited. A moment of silence observed for our U.S. military troops and our departed residents. Members present were Mayor Daniel Mann, Commissioners John Csernecky, Jack Elliott, Gere Dale, Kathryn Powell and Don Hart, also present, Linda Herncane Town Administrator.

**Consent Agenda**

A MOTION WAS MADE BY COMMISSIONER POWELL AND SECONDED BY COMMISSIONER ELLIOTT TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- June 5, 2007 Board of Commissioners Meeting Agenda
- April 30, 2007 Board of Commissioner Budget Workshop Minutes
- April 30, 2007 Board of Commissioners Workshop Minutes
- May 1, 2007 Board of Commissioners Meeting Minutes
- May 1, 2007 Board of Commissioners Closed Session Minutes
- Resolution of Support for Clean Water Act of 2007

MAYOR MANN CALLED FOR A VOTE. THE MOTION CARRIED WITH 5 YES 0 NO.

**Report from Town Administrator** – on file at Town Hall

- Hurricane Season Preparedness Briefing Meeting - Mayor Mann, Linda Herncane, and Jean Crowley attended the Hurricane Season Preparedness Briefing Meeting in Bolivia with county, state and federal agencies. Linda Herncane advised in the absent of a town police department, we will rely heavily on the Brunswick County Sheriff Department and the National Guard for traffic control, security and aid with evacuations and re-entry after the storm. Linda Herncane advised that town staff will be available before and after the storm but if during the storm assistance is needed call 911.
- Culverts – Linda Herncane advised letters were sent to all residents with culverts that are impeding the flow of water requesting the resident clean out the culvert.
- Culverts Replacement – Linda Herncane advised the 2007-2008 budget contains funding to replace three culverts within the town.
- Town Hall Addition – Linda Herncane advised Bob Armstrong with Summit Design Group has been hired to design and engineer the addition and obtain the necessary permits. Mr. Armstrong plans to put the project out for bids in late October.
- NC DOT – Linda Herncane advised NCDOT has sent out a questionnaire concerning bridges. Linda Herncane advised the town will be requesting the Shingletree culverts be replaced with a bridge.
- Staffing – Linda Herncane advised three new employees Jessica Guess, Leslie Vasey and Sarah Rayfield have joined the town staff.

- Building Inspection Department – Linda Herncane advised 307 inspections were completed in May.
- Budget Committee – Linda Herncane thanked Commissioner Hart for his hard work and expertise with preparing the 2007-2008 Budget.

**Correspondence** – on file at Town Hall

- Fire Fee Legislation Correspondence with Randy Thompson and Senator Soles
- NC DOT TIP Project Update List

**COMMITTEE REPORTS**

**Planning & Zoning**

Planning & Zoning Board

Commissioner Elliott advised the May Workshop and Meeting were canceled due to lack of a quorum. Commissioner Elliott and Linda Herncane will be conducting interviews to fill the vacant seats on this board.

**Public Works**

Traffic Light

Mayor Mann advised the poles for the traffic light at the intersection of Hwy. 179 and Country Club Road are up and hopefully will be operational soon.

Water/Sewer to the Acreage

Commissioner Powell advised the letters were sent to all affected residents. To date 21 property owners have replied yes, 16 have replied no and 100 have not replied; the deadline to respond is June 15, 2007.

**Community Service**

Commissioner Csernecky reported the April numbers for the Fire Department 911 calls are as follows:

Calabash	EMS	17
	Fire/Misc.	6
Carolina Shores	EMS	21
	Fire/Misc.	2
Brunswick County	EMS	29
	Fire/Misc.	19
Horry County	Mutual Aid	5

**Calabash Fire Department**

Safer Grant

Commissioner Dale advised the fire department is still experiencing problems with the number of volunteers and this is escalating the need for paid firefighters. The fire Department Board has decided to apply for a Safer Grant for six paid firefighters. The grant will pay the salaries of the six firefighters on a declining scale. The fire department budget will need to support these

salaries in full after five years. Commissioner Dale would like to see the fire department start reserving money for these positions now and feels that the towns and county will be asked to help support these salaries.

#### Fire Department Building Inspection

The Fire Department Board is requesting Carolina Shores and Calabash Building Inspectors conduct a site inspection and give an opinion as to safety issues within the fire department building.

#### Fire Fee Legislation

Commissioner Dale spoke with Senator Soles concerning the Fire Fee Legislation and was informed that neither Representative Stiller nor Hill has expressed support of this bill to Senator Soles and without full support Senator Soles will not introduce this bill to the senate.

### **Finance**

#### Stormwater Fund

COMMISSIONER HART MADE A MOTION TO COMBINE THE STORMWATER FUND INTO THE GENERAL FUND. COMMISSIONER POWELL SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

#### 2007-2008 Budget Ordinance

COMMISSIONER HART MADE A MOTION TO ADOPT THE BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2007. COMMISSIONER CSERNECKY SECONDED THE MOTION.

Commissioner Dale stated he is not in support of including police department funding in the 2007-2008 budget.

MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

Commissioner Hart referenced the Sun News Article written by Jason Rodriguez appearing in today's paper and thanked him for the honest and decent approach used in writing the article. Commissioner Hart thanked Linda Herncane, Town Administrator and Julie Munday, Tax Collector for serving with him on the budget committee. Commissioner Dale thanked Commissioner Hart for the hard work and numerous hours he has contributed to the town concerning the finance department and the outstanding job with the preparation of the 2007-2008 budget and presentation of same.

#### 2006 Delinquent Taxpayers Advertisement

COMMISSIONER HART MADE A MOTION TO ADVERTISE THE 2006 DELINQUENT TAXPAYERS. COMMISSIONER DALE SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

### **Public Comment**

**Bill Steuernagel** – 206 Pilot House Place Beacon Townes – Mr. Steuernagel asked for an update on the problems with Beacon Townes. Mayor Mann advised the matter is still under legal consideration. Mayor Mann stated the Town position is to protect the citizens and to ensure the safety of the roadways in that area.

COMMISSIONER HART MADE A MOTION TO GO INTO EXECUTIVE SESSION. COMMISSIONER POWELL SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

COMMISSIONER ELLIOTT MADE A MOTION TO ADJOURN THE EXECUTIVE SESSION. COMMISSIONER DALE SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

**Personnel**

**Salary Grades**

COMMISSIONER POWELL MADE A MOTION TO APPROVE THE SALARY GRADES. COMMISSIONER CSERNECKY SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

**Town Administrator Contract**

COMMISSIONER ELLIOTT MADE A MOTION TO ACCEPT THE TOWN ADMINISTRATOR FIVE YEAR CONTRACT. COMMISSIONER POWELL SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

COMMISSIONER ELLIOTT MADE A MOTION TO ADJOURN THE JUNE 5, 2007 BOARD OF COMMISSIONERS MEETING. COMMISSIONER CSERNECKY SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

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DANIEL A. MANN, MAYOR

Submitted by:  
Lisa Anglin  
Deputy Town Clerk