

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
April 1, 2008**

Mayor Stephen Selby called the April 1, 2008 meeting to order at 3:00 p.m. Mayor Selby gave the invocation and the Pledge of Allegiance was recited. Members present: Mayor Stephen Selby, Commissioners John Csernecky, Joseph Przywara, Thomas Puls, Gere Dale and John Russo. Also present, Linda Herncane Town Administrator and Lisa Anglin, Deputy Town Clerk.

Special Presentation to the Brunswick County Sheriff Department Staff

Mayor Selby recognized Acting Sheriff Greg White, Lt. Sam Davis, Detective Chris Barbour and Detective Ed Carter with the Brunswick County Sheriff Department. Acting Sheriff, Greg White advised these are the officers that worked diligently to solve the recent criminal activity within Carolina Shores. Mayor Selby read and presented a framed Proclamation of Thanks to the officers.

Special Guest – NC Senator R. C. Soles, Jr.

Commissioner Dale introduced NC Senator R. C. Soles, Jr. Senator Soles began with a brief explanation of the long and short sessions conducted by the NC General Assembly. The Short Session which begins in May, is primarily to review the bi-annual budget for amendments and to discuss issues that are non-controversial to the representatives (issues are sometimes controversial within the community but not with the representatives). The Long Session which begins in January includes the introduction and passing of new legislation, adoption of the bi-annual budget and an overall system review, ie. Economy, Education, Infrastructure, Health Care, Mental Health Care, Public Safety, Transportation, etc.

Consent Agenda

A MOTION WAS MADE BY COMMISSIONER CSERNECKY AND SECONDED BY COMMISSIONER RUSSO TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- April 1, 2008 Board of Commissioners Meeting Agenda
- February 28, 2008 Board of Commissioners Workshop Minutes
- March 4, 2008 Board of Commissioners Meeting Minutes
- March 5, 2008 Board of Commissioners Retreat Meeting Minutes

MAYOR SELBY CALLED FOR A VOTE. THE MOTION CARRIED WITH 5 YES 0 NO.

Report from Town Administrator – on file at Town Hall

2010 US Census

Linda Herncane advised Lisa Anglin, Deputy Town Clerk and Jessica Guess, Tax Collector have completed the address verification for the 2010 Census. The Census list contained 942 addresses which accounted for a majority of the Carolina Shores subdivision properties. 980 addresses were added which included the Village at Calabash, Calabash Lakes, Lighthouse Cove, The Farm at Brunswick and Beacon Townes.

Debris Removal Contract

Linda Herncane advised two bids were received; AJ's Construction, Inc. and Brunswick Trucking & Contracting. The Board was asked to review and to consider action during the Public Works section of the Agenda today.

Report from Town Administrator (Cont.) – on file at Town Hall**Legal Action**

Linda Herncane advised the Carolina Shores Tree Ordinance was challenged in the Brunswick County Court system and was upheld.

Centex Wetlands Crossing

Linda Herncane advised a Centex pre-construction meeting set for March 26, 2008 was postponed by Centex since DENR and Corp. of Engineers are reevaluating an elevation change on the permits issued.

Brunswick County Commissioner Phil Norris

Linda Herncane and Commissioner Dale met with Brunswick County Commissioner Phil Norris concerning the Highway 17 Diversion Project and the Shingletree Canal. Linda Herncane will set up a meeting with NCDOT officials, Lanny Wilson, NCDOT Representative for Brunswick County and Commissioner Norris to discuss the Highway 17 Diversion Project. Commissioner Norris will also meet with NCDOT concerning the blocked pipes in the Shingletree Canal. Commissioner Norris said if NCDOT does not clean out the pipes the county will.

Building Inspections Department

Linda Herncane advised the Building Inspections Department completed 185 inspections in March.

Correspondence – on file at Town Hall

- US Post Office letter concerning Ace Hardware as CPU
- Invitation to the International Port Project Meeting
- Calabash Fire Department request funding in connection with Safer Grant
- Calabash Fire Department Informational Letter

Public Comments – Agenda Items Only

None

Mayor Pro-Tem Report

Commissioner Csernecky advised the March numbers for the Fire Department 911 calls are as follows:

	<u>Fire</u>	<u>EMS</u>
Calabash	6	24
Carolina Shores	3	21
Brunswick County	8	23

NC DOT

Commissioner Csernecky advised the installation of directional crossovers at the intersection of Ocean Isle Beach Road and Highway 17 is scheduled to begin soon.

Voting Districts

Commissioner Csernecky advised the Resolution of Intent to Amend the Charter of the Town of Carolina Shores in regards to the Manner of Electing All Members of the Board of Commissioners and Mayor has been prepared and reviewed by Holt Moore, Town Attorney.

COMMISSIONER CSERNECKY MADE A MOTION TO ADOPT THE RESOLUTION OF INTENT TO AMEND THE CHARTER OF THE TOWN OF CAROLINA SHORES IN REGARDS TO THE MANNER OF ELECTING ALL MEMBERS OF THE BOARD OF COMMISSIONERS AND MAYOR. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY CALLED FOR DISCUSSION.

Mayor Pro-Tem Report (Cont.)

Voting Districts (Cont.)

Commissioner Puls advised some of the Village at Calabash residents are against this amendment believing the Village at Calabash will not be represented in the future.

Commissioner Puls does not think this is true citing the public's ability to elect the right person for the job regardless of the subdivision within the Town they call home. Commissioner Puls will support the amendment.

MAYOR SELBY CALLED FOR A VOTE AND THE MOTION CARRIED UNANIMOUSLY.

Commissioner Csernecky advised the next step in the amendment process will be a public hearing followed by an Ordinance adoption.

Finance

Commissioner Dale has reviewed the financial statements and the Town is in good financial condition. Commissioner Dale advised a CD is maturing in April and the Finance Department will be shopping for the best rate. Commissioner Dale stated the Budget Committee will begin meeting on April 10th.

Planning & Zoning

Commissioner Przywara advised the Planning and Zoning Board recommends the Board of Commissioners consider hiring a professional individual or firm to assist with the Code of Ordinance revisions. Jean Crowley, Building Inspector is presently obtaining bids.

Commissioner Przywara advised the Planning and Zoning Board tabled the consideration of serving as the Board of Adjustments until their April 16th Workshop.

Public Works

Debris Removal Contract

Commissioner Russo advised of the two bids received; Brunswick Trucking quoted a lower labor fee and has experience in this field of work; AJ's Construction, Inc. does not have experience in this field of work and quoted a higher labor fee. The Board agreed that Brunswick Trucking be awarded the bid since his labor bid was lowest (the required work will be labor intensive) and the amount of debris removal experience that Brunswick Trucking possesses.

COMMISSIONER RUSSO MADE A MOTION TO AWARD THE DEBRIS REMOVAL CONTRACT TO BRUNSWICK TRUCKING & CONTRACTING. COMMISSIONER PULS SECONDED THE MOTION. MAYOR SELBY CALLED FOR A VOTE AND THE MOTION CARRIED.

Post Office (USPS) Update

Commissioner Russo and Commissioner Dale met with USPS Representatives David Fields, John Hill and Steve Holtz. Both Commissioners felt this meeting was unproductive and feel other avenues will need to be explored to obtain a Full Service Postal Facility in our area.

Recycle Center

- Yard Debris - Commissioner Russo advised that in order to determine the feasibility cost of a chipper and manpower, the yard debris must be segregated to determine the exact amount of wood product collected; therefore residents are depositing yard debris on the Recycle Center ground and the staff is segregating to make the necessary determination.
- Cardboard Recycling Update – Commissioner Russo advised 1.91 tons of cardboard was collected. Waste Industries deemed it contaminated, which could include food soiled, manufacturer weather treated or non-corrugated cardboard. Waste Industries has agreed to waive the container rental fee in exchange for the separated cardboard. Mayor Selby advised volunteers are needed to educate the residents.

Public Works (Cont.)**Recycle Center Staffing**

Commissioner Russo advised Jerry Franklin has tendered his resignation. The position was advertised and interviews will be conducted by Commissioner Russo and Linda Herncane on Thursday, April 3, 2008.

Community Service**Ten Year Anniversary Celebration**

Commissioner Puls advised the Committee for the Ten Year Anniversary Celebration has been formed and will be meeting soon. Anyone interested in serving on this committee or offering ideas is asked to contact Commissioners Puls or Dale.

Calabash Fire Department**Staffing & Safer Grant Personnel**

Commissioner Dale advised the Calabash Fire Department Chief Carl Bennett and Administrative Assistant Linda Bennett have tendered their resignations effective June 30, 2008. The Safer Grant requires the four (4) employees supported by the Grant be hired by May 22, 2008; therefore, they are working diligently to ensure this condition is met.

Budget

Commissioner Dale advised the rough draft of the Fire Department Budget has been submitted to the County. The budget included municipal contribution of \$37,000 each from both Carolina Shores and Calabash for the matching portion of the Safer Grant. Commissioner Dale advised the County will not contribute to the Safer Grant since they have agreed to fund the matching portion of the Equipment Grant for the Live Burn Training Trailer received last month (approx. \$10,000).

Building Committee

Commissioner Dale advised the Fire Department Building Committee is considering two (2) smaller buildings in two (2) locations (Hickman and Persimmon Roads) instead of one large building. The Town of Calabash owns ten (10) acres on Persimmon Road; the Calabash Board of Commissioners Liaison is inquiring about this land.

Old/New Business**2008-2009 Calendar**

In January 2008, the Board of Commissioners voted to move the Workshop meeting to the Thursday prior to the Regular Meeting in an effort to generate more citizen participation and awareness. Since neither was achieved, the Board is considering moving the Workshop meeting back to the Monday prior to the Regular Meeting.

COMMISSIONER CSERNECKY MADE A MOTION TO CHANGE THE WORKSHOP TO A PRE-AGENDA MEETING TO BE HELD ON THE MONDAY PRIOR TO THE REGULAR MEETING WHICH IS ON THE FIRST TUESDAY OF EACH MONTH. COMMISSIONER DALE SECONDED THE MOTION. MAYOR SELBY CALLED FOR A VOTE AND THE MOTION CARRIED.

Documentation

Mayor Selby asked everyone to make sure that any documentation prepared for and/or presented to the Board of Commissioners is given to the Town Clerk for safekeeping purposes.

Public Comment

Kathryn Powell – 1070 Captains Court – Asked with the amendment to the Charter is the Mayor still elected separately. Commissioner Csernecky answered yes. Asked why the Fire Department is requesting ½ instead of 1/3 since three entities are involved. Commissioner Dale advised the County is funding the matching portion of the Equipment Grant. Thanked Commissioner Russo for his diligence with the Recycling program.

Jackie Orwig – 40 Gate 3 – Asked if a Resolution for Ed Gillin is being prepared. Mayor Selby advised yes.

Don Hart – 52 Carolina Shores Drive – Asked since Waste Industries deemed the segregated cardboard contaminated if that meant it was dumped into the landfill. Commissioner Russo advised no it was still treated as a recyclable product and the segregation was maintained. Thanked the Recycle Center personnel for doing an excellent job and stated they now are also policing the recycling containers and educating the public which is often a difficult task.

COMMISSIONER CSERNECKY MADE A MOTION TO ADJOURN THE APRIL 1, 2008 BOARD OF COMMISSIONERS MEETING. COMMISSIONER PULS SECONDED THE MOTION. MAYOR SELBY CALLED FOR A VOTE AND THE MOTION CARRIED.

Stephen C. Selby, Mayor

Submitted by:
Lisa Anglin
Deputy Town Clerk