

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
MINUTES
September 4, 2007**

Mayor Mann called the September 4, 2007, Board of Commissioners meeting to order at 3:00 p.m. The Pledge of Allegiance was recited. A moment of silence observed for our U.S. military troops and our departed residents. Members present were Mayor Daniel Mann, Commissioners John Csernecky, Jack Elliott, Gere Dale, Kathryn Powell and Don Hart, also present, Linda Herncane Town Administrator and Lisa Anglin, Deputy Town Clerk.

Consent Agenda

A MOTION WAS MADE BY COMMISSIONER CSERNECKY AND SECONDED BY COMMISSIONER DALE TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- September 4, 2007 Board of Commissioners Meeting Agenda
- August 6, 2007 Board of Commissioners Workshop Minutes
- August 7, 2007 Board of Commissioners Meeting Minutes
- August 7, 2007 Board of Commissioners Closed Session Minutes

MAYOR MANN CALLED FOR A VOTE. THE MOTION CARRIED WITH 5 YES 0 NO.

Report from Town Administrator – on file at Town Hall

- Preliminary 2006 Municipal Population Estimates report the population of Carolina Shores as of July 1, 2006 is 2671;
- Brunswick County Public Utilities will begin work on Wednesday, September 5th at the pump station on Carolina Shores Parkway;
- Concerning the concrete island at the intersection of Highway 17 and Country Club Road, NC DOT was contacted and are sending a crew to cleanup the area;
- Concerning the bright parking lot lights at Carolina Commons, the owner was contacted and stated the lights must remain on for two (2) hours after Food Lion closes which is 12 midnight now and due to recent break ins and burglaries of the businesses closest to Highway 17 the owner must leave the lights on in this section;
- The week of September 10 – 15 is free dump week at the Brunswick County Landfill site in Bolivia. Residents can dispose of any items other than household trash;
- Concerning the Culvert replacement project, we are waiting for Brunswick County Public Utilities to locate the water and sewer lines that might be affected during this project;
- Advertisement for Board of Adjustment members has netted one application so far;
- Hurricane Shutters for Town Hall windows and doors have been purchased. The propane tank was relocated underground and we have contracted to have the irrigation well relocated;
- Concerning the building addition, the plans are on the wall in the Chambers for anyone to review. The building addition includes 11 offices and 2 bathrooms. Congressman McIntyre attended a ceremony held in Town Hall on August 28th and presented the Town with a check for \$300,000. A Meeting with DENR concerning the building addition is scheduled for September 27, Linda Herncane and Jean Crowley will attend this meeting;
- Building Inspections Department completed 758 inspections in August;
- Barnhill Contracting Company will begin the paving project in two (2) weeks.

Correspondence – on file at Town Hall

- NC Department of Transportation Letter concerning funding issues for the Shingletree Culvert
- Sheriff Ronald Hewett Letter acknowledging our request for increased uniform patrols

Public Comments

John Russo 4 Mashie Court – Concerning the no solicitation rule in the bylaws of the Carolina Shores Subdivision and in which section it can be found. Mr. Russo advised the Board that the No Solicitation clause can be found in the No Business section of the Carolina Shores Subdivision Declaration. Mr. Russo added the Planned Communities Act of North Carolina prohibits POA/HOA from governing anyone who is not a member;

John Tutchton 980 Myrtle Court - Concerning who is responsible for maintenance of ditch along the side and rear of his property;

Walter Goodenough 905 Palmer Drive – Concerning the commercial property at the entrance of the Village at Calabash, informed the Board of debris and equipment stored at this location needs to be removed;

Bill Brennan 818 Watson Avenue – Concerning the ditch system in the Village at Calabash and why the Town doesn't maintain these ditches like elsewhere within town limits.

COMMITTEE REPORTS**Planning & Zoning**

Commissioner Elliott advised the August Planning & Zoning Board Workshop and Meeting were both canceled due to no items needing the attention of the board. Commissioner Elliott advised 2 ETJ seats remain vacant on the Planning and Zoning Board.

Public Works

Commissioner Powell advised the staff will research the ditch issue in the Village at Calabash and is continuing to research the recycle center.

Community Service**Fire Department and 911 Call Reports**

Commissioner Csernecky advised he is having trouble getting the 911 call data and the fire department has not completed the call report for August due to the holiday; therefore, will report August data next month.

Brunswick County Animal Control Inter-Local Agreement

COMMISSIONER CSERNECKY MADE A MOTION TO ENTER INTO THE INTER-LOCAL AGREEMENT WITH BRUNSWICK COUNTY FOR ANIMAL CONTROL SERVICES AT A FEE OF \$50 PER CALL. COMMISSIONER ELLIOTT SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

Calabash Fire Department**Junior Fire Members**

Commissioner Dale advised the Calabash Fire Department Board voted unanimously to allow 14 and 15 year olds to serve as Junior Fire Members in junior capacity.

Fire Department Building Committee

Commissioner Dale informed the Board that a Building Committee has been formed to study the replacement for the existing building and to determine locations available for a new fire department building.

Safer Grant Application

Commissioner Dale advised the Fire Department Safer Grant Application has been submitted.

Finance

Commissioner Hart advised a review of the financial records for the second month of the 2007-2008 fiscal year show the town is in sound financial condition. Commissioner Hart stated the 2006-2007 financial documents have been reviewed by the auditor and his report is forthcoming.

Ordinance Text Amendment

COMMISSIONER HART MADE A MOTION TO APPROVE ORDINANCE 31.18 FINANCE DIRECTOR TEXT AMENDEMENT TO DELETE ...”FROM THE APPOINTMENT OF A COMMISSIONER WITH YEARLY APPOINTMENTS” AND TO ADD “APPOINTMENT OF AN EMPLOYEE AND ASSUME ALL OF THE DUTIES OF FINANCE DIRECTOR AS DESCRIBED IN THIS ORDINANCE WILL APPLY TO THE APPOINTED PERSON.” COMMISSIONER DALE SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

Finance Director

COMMISSIONER HART MADE A MOTION TO APPOINT JULIE MUNDAY AS FINANCE DIRECTOR EFFECTIVE NOVEMBER 6, 2007. COMMISSIONER DALE SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

Tax Collector

COMMISSIONER HART MADE A MOTION TO APPOINT JESSICA GUESS AS TAX COLLECTOR EFFECTIVE NOVEMBER 6, 2007. COMMISSIONER CSERNECKY SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

Public Comment

John Crane 12 Carolina Shores Drive – Concerning appearance of landscaping around Town Hall building, questioned if irrigation system is working;

Glenn Matthews 36 Swamp Fox – Concerning the Carolina Shores Golf Course, wants Town to purchase ad in local newspaper to show Board of Commissioners wants the course to remain a course;

Gordon Robinson 2 Myrtlewood Court – Concerning the Animal Control Inter-Local Agreement, feels the calls received will be geared towards stray animals which is not covered by this agreement and wants the board to clarify.

COMMISSIONER CSERNECKY MADE A MOTION TO ADJOURN THE SEPTEMBER 4, 2007 BOARD OF COMMISSIONER MEETING. COMMISSIONER POWELL SECONDED THE MOTION. MAYOR MANN CALLED FOR A VOTE AND THE MOTION CARRIED.

DANIEL A. MANN, MAYOR

Submitted by:
Lisa Anglin
Deputy Town Clerk